

**K.M.AGAWAL COLLEGE OF ARTS, COMMERCE & SCIENCE,
KALYAN**

ACTION TAKEN REPORT (20-21)

INFRASTRUCTURE & OTHER FACILITIES

- On the basis of feedback obtained the Canteen Manager was called for meeting with Management and was requested to improve up on the quality of Food & increase in the variety of food items.
- The Contractor of Housekeeping was called and was directed to add two additional sweepers especially for cleaning Girls/ Boys Toilet.
- It was further decided to take monthly review to improve the satisfaction level amongst students.



IQAC Coordinator



Principal

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ADMINISTRATIVE STAFF

- A meeting was organized with Office Superintendent and all clerical staff. Service delivery timings were defined and publicized. Office Superintendent was directed to strictly adhere to the timelines given.
- The process of Online mode of payment of fees is also started.
- E-zone facilities for University related forms and its uploading were increased.



IQAC Coordinator

Co-ordinator

Internal Quality Assurance Cell

**K.M. Agrawal College of Arts, Commerce & Science
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Principal

**PRINCIPAL
K. M. AGRAWAL COLLEGE
GANDHARI, KALYAN (W)**

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LEARNING RESOURCES

- e-Zone facilities were reviewed & a new printer was proposed to be purchased.
- The Library resources are made widely available to teachers and students by providing QR Code which is displayed on College Website.
- All Faculty members were requested to use Google Classroom and upload all study material in the classroom for lateral use of students.



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TEACHERS FEEDBACK

It has been decided unanimously in the meeting of H.O.D's with Principal :

- HOD's / Seniormost faculty to scrutinize the feedback of the teachers of concerned departments.
- The feedbacks of HOD's /Seniormost faculty were securitized by Principal and Vice-Principal
- Good performers are appreciated. The teachers having unsatisfactory feedback report are motivated to improve their performance.
- Faculty members were encouraged to attend FDP's related to E-content development and extensive use of Online Tools.



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